



Tshedza Mining Resources (Pty) Ltd
a subsidiary of Mbuyelo Coal (Pty) Ltd

WORKSHOP MANAGER

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| GROUP FUNCTION / BUSINESS UNIT | Mbuyelo Coal | DATE | 20 March 2020 |
| OPERATION | Manungu Colliery | JOB LEVEL | D Level |
| LOCATION | Delmas | JOB REF NO | TSH022 |
| DISCIPLINE | Engineering | | |
| REPORTING STRUCTURE: Engineering Manager | | | |
| ROLE SUMMARY (PURPOSE) | | | |
| To plan, direct and grow the Workshop operations according to the strategic direction set by the organization. To ensure that Workshop operates in a productive, profitable and ethical manner and meets the objectives of its shareholders, customers and staff. | | | |
| KEY WORK OUTPUTS AND ACCOUNTABILITIES | | | |
| Responsibilities | <ul style="list-style-type: none"> • Ensure a supportive environment and a workplace that challenges, inspires and creates good working environment. • Day to day management of workshop staff. • Assist in the planning, designing and delivering of new products and programmes. • Manage quality issues in all aspects of production, workshop operation in line with codes of practice. • Maintenance of all working tools, equipment, fixings, PPE and similar goods within a budget. • Oversee production of orders and commissions, and ensure the accurate and timely completion of them in collaboration with mechanics. • Provide a well-run and maintained workshop including building maintenance and other issues in relation to the management of the workshop. • Establish and implement effective housekeeping and workshop management systems such as stock control. • Source and arrange for supply of materials and cost-effective use of materials and equipment in the workplace. • Establish and maintain clear systems for receipts and dispatch of goods with regard to H&S. • Ensure the workshop team adhere to safety standards. • Ensure adherence and compliance to safety protocols and procedures, health and safety legislation ad all other relevant requirements. | | |
| Qualifications/ Experience/Skills/ knowledge | Degree/National Diploma in Mechanical Engineering or equivalent <ul style="list-style-type: none"> • Grade 12 or N4 Mechanical Engineering • Engineering Trade Test Qualifications - Diesel Mechanic • Minimum 4 years' experience as Diesel Foreman or Currently 3 years' experience as Workshop Manager or Chief Foreman Diesel or Senior Foreman • Management Course • Supervisory Course • Knowledge of CAT, Hitachi, Volvo, Bell, Komatsu, Overburden Drill, Compressors and all open cast mining equipment. | | |

Mbuyelo Coal has a rich footprint in the Mpumalanga province of lush South Africa. It is born from the company Mbuyelo Group (Pty) Ltd which has its main business in the coal mining industry and is similarly growing its portfolio in other businesses such as the properties, farming and contracting industries.

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| | <ul style="list-style-type: none"> • Familiar with Oil sampling processes. • Valid driver's license • Excellent written and verbal communication skills • Computer literacy and Presentation skills. • Demonstrate an ability to plan, organize and lead. |
| Additional information | <ul style="list-style-type: none"> • Mbuyelo Coal shall apply the Employment Equity principles as set out in Company's Employment Equity Policy • Incomplete CV's and/or applications will not be considered. • If you do not hear from the Company within 21 days after the closing of the advert, please consider your application to be unsuccessful. • Internal Candidate's that wish to apply for this opportunity must inform their supervisors upon applying. |
| Closing date | The closing date for applications: 26 March 2020 |
| Contact details | e-mail applications, quoting reference number TSH022 to: hr.manungu@mbuyelocoal.com |